



AGENDA
YAMHILL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS **WORKSHOP**
275 South Olive, Yamhill, OR 97148

October 12th, 2026 6:00 pm

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Review of Payables/ Receivables
5. Any other items that may come up
6. Adjournment: Time _____

There will not be zoom access for this meeting.



YAMHILL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

275 South Olive, Yamhill, OR 97148

October 12, 2026, 6:30 PM

1. Call to Order - Pledge of Allegiance - Roll Call
2. Public Comment on Agenda Items (limited to 3 minutes per speaker)
3. Approval of previous meeting minutes:
 - a. Any meeting minutes that need to be approved
4. Approval of Financials: Monthly Expenses, Deposits, & Yr. Profit & Loss
 - a. Added the two new signers to the LGIP account, removing the old contractor.
 - b. Transferred \$575,000 to account and have earned \$1,757.53 interest
5. Fire Chief Report & Asst. FC Reports
6. Old Business
 - a. Fire Chief Section Process- on hold pending exploration of possible options
 - b. Financial contractor- Mariah Walters has been selected to provide accounting services to the district. She works for another Fire Department in a similar capacity. We expect her to start on Friday October 16th, pending successful background check results.
7. New Business
 - a. Engine 42 to be declared as surplus
 - b. Resolution to review and evaluate options for the combining of services.
 - c. Policy 117 -updating monthly meeting dates and times
8. Committee Reports
 - a. Safety Committee Report
 - b. Strategic Plan
 - c. One board member is needed to join joint committee with New Carlton Fire District to review options for combining services.
9. Topic Following the Preparation of the Agenda
10. Public Comments (total time allotted for all comments is 15 minutes)
11. Good of the Order
 - a. Board Member Comments
 - b. Next Meeting November 9th, 2026, 6:30pm

Yamhill Fire Protection District is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/86311988874?pwd=rrqr5F1HaTixFaPabQHOkR975zMnXC.1>

Meeting ID: 863 1198 8874

Passcode: 159001



Chief Report October 12th, 2026

APPARATUS

- Working through the apparatus for their annual service. Four have been done and there are 4 more to do plus the two staff vehicles. We are getting the RFP for apparatus service to vendors.

FACILITY

- Applying for SDAO safety and security grant. It's a 50/50 match up to \$2500.
- The district roof ventilation prop is fixed and operational. We used it twice last month and will use it again this month.
- We tried to get bids on seal coating the parking lot. Both vendors said they would not seal it and it needed to be repaved for an estimated cost of \$42,000.00.

ACTIVITIES

- We received the ODF VFA grant that we had written for just under \$15,000. It's a 50/50 match and we can use volunteer hours toward in-kind match at the rate of \$34.79 an hour. We are over halfway on our match part and anticipate not having to spend any YFPD cash to meet our portion of the 50/50.
- Participated at YCES jog a thon.
- Participated in several YCHS and YCIS sporting events.
- This month is fire prevention month, and this week is fire prevention week. We are doing some contests at YCIS to involve the students in fire safety.

STAFFING UPDATES

- Keeping the PT FF at 40 hours a week until the end of the year. Due to budgeted payroll not used while was on conflagration and days off taken (14 days).
- Interviewed for the finance contractor position. New contractor is being onboard.
- Current number of Volunteers & Staff: 29
- We are finishing up our OSFM Staffing Grant.
- We have 4 new volunteers signed up for Academy starting October 10th.

RESPONSES

Current number of calls for 2026 : 415

Sept 2026 total: 34 2025 total: 38 2024 total: 48

Year to date call attendance spreadsheet attached.



INTERDEPARTMENTAL MEMO

To: Board

From: Chief Terry Lucich

Date: 10/9/2026

Re: Recommendation to Surplus Engine 42

Engine 42, a 1997 Ford 1500-gallon engine equipped with a CAT C12 engine, Allison 18- speed transmission, front-mount pump, and rear dump valve. Engine 42 has reached the end of its reliable service life and presents multiple operational, financial, and safety concerns. Marking this apparatus as surplus is the most fiscally responsible and operationally sound option for the district.

Operational Deficiencies

- **Aging chassis (1997)** with outdated safety systems and increased risk of mechanical failure.
- **High training burden** due to the 18-speed transmission, limiting operator pool and increasing risk during emergency response. Requires additional training hours for new drivers to gain proficiency.
- **Front-mount pump** remains functional but is no longer sufficient to offset the apparatus's declining reliability.

Financial Considerations

- **Tire replacement required** (estimated \$4,000–\$6,000 depending on vendor and spec).
- Additional age-related maintenance is expected to continue, increasing annual operating costs.
- **Low resale value** due to age, transmission, and required tire replacement.
- **Continued annual service costs** – hose and ladder testing, pump testing, vehicle service, tire replacements, SCBA annual maintenance costs, EMS kit items that expire, etc.

Strategic Assessment

For the last several years E42 and WT41 have alternated being the 'engine' assigned to the Flying M Substation. Since the board made the decision to close the substation for the foreseen future there is not a need for the district to have 3 engines. We do not have the finances nor the space to maintain an underutilized, aging piece of apparatus.

While Engine 42 provides pump-and-roll capability and water shuttle support, these advantages are outweighed by its mechanical deficiencies and cost exposure. The district's newer Engine 4 and Engine 41 provides significantly higher reliability, lower maintenance burden, and greater long-term value.

Retaining both Engine 4 and Engine 41 ensures the district maintains a modern, safe, and dependable structural engine with minimal current deficiencies.

Recommendation

Based on operational reliability, financial impact, and strategic value to the district, **Engine 42 should be designated for surplus.**

This action aligns with best practices for apparatus lifecycle management and supports the district's commitment to safe, dependable emergency response.

YAMHILL FIRE PROTECTION DISTRICT

RESOLUTION NO. 2026-2027 #1

A RESOLUTION AUTHORIZING STAFF TO CONTINUE DISCUSSIONS WITH NEW
CARLTON FIRE DISTRICT AND DEVELOP OPTIONS FOR COMBINING SERVICES OF
THE FIRE DISTRICTS

WHEREAS the Board of Directors of Yamhill Fire Protection District understands that demands for service continue to increase. The Board and Staff must continue to review and evaluate options for meeting service demands. Cooperative agreements with neighboring Fire Districts provide a vital element of the current service delivery model, and increased demand on the current system is reaching a critical stage.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
YAMHILL FIRE PROTECTION DISTRICT:

That the District shall investigate and review options with New Carlton Fire District for the purpose of maintaining and improving service delivery to the existing Fire District and subsequent service area.

ADOPTED BY BOARD OF DIRECTORS THIS _12th_ DAY OF October, 2026.

Board President Craig Sauers

ATTEST:

Secretary Paul Van De Grift

Yamhill Fire Protection District

SOG's

ADMIN – 117

Notice and Location of Meetings

Issued: January 11, 2005

Revised: September 2026 (Draft)



A. Purpose and application

This policy governs notice, location, and public access for meetings of the Board of Directors and any District committee or advisory body subject to Oregon Public Meetings Law. The District shall conduct those meetings openly unless a lawful executive session applies.

B. Governing law

The District shall comply with Oregon Public Meetings Law, ORS 192.610 through 192.705, and applicable rules. If law changes, current law controls.

C. Meeting location and accessibility

In-person meetings shall ordinarily be held within District boundaries at a location accessible to persons with disabilities and free from discrimination. A different location may be used when permitted by law and identified in the meeting notice. The District shall provide electronic public access to meetings to the extent reasonably possible.

D. Remote participation

Board members may participate by telephone or other electronic means when authorized by the presiding officer and when all participating members can communicate in real time. The District shall make meeting materials reasonably available to participating members. The public notice shall explain how the public may access an electronic or hybrid meeting. When oral or written testimony is accepted from people attending in person, the District shall provide an electronic means to submit comparable testimony as required by law. An electronic-only meeting may use electronic public access without a physical meeting room when permitted by law.

E. Regular meetings

The Board's regular meeting is the second Monday of each month at 1830 hours (6:30 p.m.) at 275 South Olive Street, Yamhill, Oregon, unless otherwise specified in the public meeting notice. Changes to the date, time, or place shall be publicly noticed as required by law.

F. Special meetings

A special meeting may be called by the Board President or a Board member under the District's governing procedures. Notice shall be given at least 24 hours before the meeting. The notice shall identify the principal subjects expected to be considered.

G. Emergency meetings

An emergency meeting may be held on less than 24 hours' notice only when an actual emergency requires immediate consideration. The District shall give notice as soon as practicable, including to media that have requested notice, and shall limit discussion and action to the emergency matter. The reason for the emergency and for the shortened notice shall be stated at the meeting and recorded in the minutes.

Yamhill Fire Protection District

SOG's

ADMIN – 117

Notice and Location of Meetings

Issued: January 11, 2005

Revised: September 2026 (Draft)



H. Public notice

The District shall post meeting notices on its website for the public and interested persons and provide notice to Board members and the media as required by law. The District does not use a separate written notice list for interested persons. Regular meeting notice shall be given at least 48 hours in advance; special meeting notice at least 24 hours in advance; and emergency meeting notice as soon as practicable.

Each notice shall state the meeting date, time, location or electronic access instructions, the principal subjects anticipated, and contact information for accessibility and interpreter requests. A notice of executive session shall also state the specific statutory authority and general subject.

I. Executive sessions

Executive sessions shall be noticed under the same timing rules as other meetings. The presiding officer shall announce the statutory basis before entering executive session. Attendance by representatives of the news media shall be allowed when required by law. The Board shall not take final action or make a final decision in executive session.

J. Language and accessibility assistance

A person needing an interpreter or other accommodation may contact the District using the information in the meeting notice. For a request from a person who is deaf or hard of hearing made at least 48 hours before a regularly scheduled meeting, the District shall make a good-faith effort to arrange an interpreter as required by law. The District shall consider later requests and requests for other meetings as promptly as practicable. Available transcription services may be used when they meet the person's access need; transcription does not replace an interpreter when one is required. The District does not maintain an approved interpreter list.



Yamhill Fire Protection District
275 S. Olive St
Yamhill OR, 97148
503-662-4653

Safety Meeting September 10, 2026 Minutes

**Members that were present: Shipley, Galedyn Schmiedel,
Chris and Lucich.**

July Minutes: Approved

Items discussed:

- Conducted Safety Committee members' training using online training video.
- We talked about new firefighter safety and watching out for them during training
- The safety walk thru of the station was unremarkable.

Adjourned 1900

Yamhill Fire Protection District -Previous 12 month responses

Position	DPSST #	Personnel	Sep-26	Aug-26	Jul-26	Jun-26	May-26	25-Apr	26-Mar	26-Feb	26-Jan	25-Dec	Nov-25	25-Oct	Sep-25
Probationary FF	46093	Alberado, Elli	0-injured	0-injured	2-injured	2- injured	0-injured	0-injured	0	2	0	1	X	X	X
PIO	21663	Ancalade, Darci	0	0	1	1	0	1	0	1	0	13	0	1	1
FF	45835	Badden, Michael	1	0	5	20	5	8	0	1	0	1	0	0	X
FF/ EMR	44275	Bartlett, Mason	0	0	0	0	0	0	0	0	2	16	0	0	1
FF/ EMT	17874	Davis, Wade	1	0	0	2	0	4	0	3	1	1	6	X	X
FF/ EMR	45326	Featherston, Annie	5	4	14	19	5-light duty	7-light duty	0	5	13	21	14	8	7
Asst. Chief	11017	Featherston, Chris	18	34	29	30	25	19	7	13	24	27	32	35	20
Probationary FF/Student		Featherston,TJ	1	X	X	X	X	X	X	X	X	X	X	X	X
FF/ EMT	21261	Hedin, Seth	0	0	2	0	0	3	1	2	0	12	0	0	0
EMR	24250	Jensen, Esther	0	0	1	0	2	0	0	0	3	0	1	0	0
Lt.	24249	Jensen, Marci	5	3	4	4	1-light duty	1-light duty	0	2	7	2	2	3	2
FF	12462	Landauer, Robert	4	0	7	1	0	2	1	3	2	0	0	0	0
YPD		Livingston, Christopher	0	1	1	0	0	0	0	1	0	1	0	0	0
Probationary FF		Maisonville, Michael	0	X	X	X	X	X	X	X	X	X	X	X	X
FF/ EMR Assoc Pres	37732	Pine, Austin	3	7	13	12	8	14	6	13	13	23	21	15	8
Probationary FF		Robbins, Adam	0	X	X	X	X	X	X	X	X	X	X	X	X
Lt.	30944	Salter, Bradley	0	3	4	4	3	4	0	2	5	2	0	3	0
Probationary FF		Schmeidel, Galedyn		X	X	X	X	X	X	X	X	X	X	X	X
Probationary FF	46679	Shipman, Alex	1	2	1	2	X	X	X	X	X	X	X	X	X
FF/ EMT	44354	Simpson, Olivia	4	7	19	16	11	19	9	14	26	24	20	21	8
FF	33370	Slater, Lee	0	0	0	2	0	0	0	3	0	1	0	0	0
FF/ EMT student	35603	Smith, Josie	0	0	0	1	0	2	0	1	1	1	0	0-baby	0
Lt.	37891	Smith, Kyle	0	1	1	5	1	3	0	5	3	10	1	3	2
Captain	21648	Spencer, Christian	1	3 (10)	5	5	1	7	1	3	0	12	7	11	4
FF / EMR	34575	Spencer, Mary	0	0	1	0	0	0	0	0	1	2	0	0	1
Lt.	33538	Vandehey, Logan	0	0	4	3	0	1	0	2	1	0	1	1	0
STAFF															
Chief	5603	Lucich, Terry	14	25	30	18	6	10	6	12	15	32	12	23	11
Temp Firefighter	39293	Shipley, Kyle	13	14	14	22	10	17	4	17	12	21	14	22	13
Summer Grant FF	44839	Turley, McKenzie	6	10	12	7	X	X	X	X	X	X	X	X	X
Summer Grant FF	44557	Walker, Jackson	22	21	33	10	X	X	X	X	X	X	X	X	X
Total Calls			34	48	57	44	37	47	32	30	51	63	43	48	38
# of responders			15	14	22	19	13	19	8	21	18	22	14	14	14