



YAMHILL FIRE PROTECTION DISTRICT Budget Committee Meeting 275 South Olive, Yamhill Oregon

Date: Tuesday, April 23, 2019

Call to Order: At 7:00 pm by board President Phillips. President Phillips asked all in attendance to sign the Attendance Form.

Board Members Present: Jim Philips, Clint Giberson, Jon Peasley – Arrived at 7:20, Joe Tavera, and Paul VanDeGrift - Absent.

Budget Committee Members Present: Mark Pendgrgrass, Jim Skuzeski, Jay Disbrow, John Gregor, and Mitchell Robbins - Absent.

Others Present: Chief Jensen, District Budget Officer, and Trampas Bergstrom Assistant Fire Chief.

Jim Phillips introduced the budget committee members. He opened nominations for Chair of the budget committee meeting. Jim Phillips was nominated to serve as Chair for the meeting. Motion was made by Clint Giberson and seconded by Jay Disbrow. Motion passed. (7) Ayes (0) Nays

- Chair Phillips turn the meeting over to the District Budget Officer Chief Jensen who presented the proposed budget to the committee. Chief Jensen began with the Budget Message
 - Accomplishments
 - Grants
 - The Challenges Ahead
 - Growth and Call Volume

There were no questions from the Committee members.

Chief Jensen continued his presentation.

- Resources
 - General Fund
- Expenditures
 - General Fund – Personal Services – Jay Disbrow Moved that the Fire Chief and Assistant Fire Chief be given a 2% increase in Salary for the 2019/2020 budget year. Seconded by Joe Tavera. Motion pass (8) Ayes (0) Nays
 - General Fund – Material & Services – No changes
 - General Fund – Capital Outlay / Contingency – No changes
- Reserve Funds – Resources and Requirements – No changes in the Reserve Funds
 - Equipment Reserve Fund. – Chief Jensen advised that the Board had closed this fund due to the bank service charge each month and had moved that fund into the General Fund.
 - The Volunteer Firefighter Reserve Fund (VFRF). The Volunteer organization did not establish a non-profit status and, therefore, could not hold or distribute public funds, or those transferred from the District. The VFRF allows the District to act as a fiduciary for the Volunteer organization.

Chair Phillips asked the members for questions or comments on the proposed Budget. Hearing none, he entertained a Motion to accept as presented the proposed Yamhill Fire Protection District Budget for the 2019/2020 budget year.

Motion: Jay Disbrow moved to approve the Yamhill Fire Protection District Budget of 2019-2020, as amended by the Budget Committee, and levy the permanent rate of .9081 per thousand dollars of assessed value for operation purposes and if the Local Option Capital Levy passes, to levy the Local Option of .55 per thousand dollars of assessed value for Capital projects.. Approved are the 2019-2020 General Fund budgets in the amount of \$1,302,417.00, and the Volunteer Firefighter Fund in the amount of \$14,223.00. Clint Giberson seconded the motion.
Motion passed (8) ayes, Zero (0) nays.

Before adjourning the Budget Committee Meeting, Chairman Jim Phillips talked with the Budget Committee about District Equipment and future needs. There was discussion on Local Option Capital Improvement Levy, also how much and the term of the levy. The 5-year Local Option – Capital Improvement levy for replacement of the Self-Contained Breathing Apparatus (SCBA's) and a Fire Engine. This would work out to be approximately \$0.55 per thousand for 5 years. A \$300,000 home would see an increase of \$135.00 per year for 5 years.



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Chair Phillips thanked the members for their time.

Motion: To adjourn, by Joe Tavera, seconded by Clint Giberson Motion passed (8) ayes, Zero (0) nays.

Meeting Adjourned: At 8:35 p.m.

Respectfully Submitted,
Brian Jensen
Fire Chief

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